

**TOWN OF ITHACA  
PUBLIC WORKS COMMITTEE**

May 22, 2018 9:00 a.m.  
Public Works Facility

**Board and Staff Present:** Rod Howe, Rich DePaolo, TeeAnn Hunter, Mike Smith, Jim Weber, Judy Drake, Bill Goodman, Mike Solvig, Dan Thaete, Rich Schoch, Joe Talbut, Steve Riddle

**1. Approval of Minutes:**

Minutes from April 17, 2018 were approved with a requested minor change by Mr. DePaolo to item #7, last sentence to say "The Committee recommended approval of the purchases". In addition, Mr. Solvig would like the purchases and sale amounts added to item #7 which are as follows: JLG Scissor Lift sold to the Town of Danby for \$1,600 and a Ingersoll Rand Double Drum Roller sold to the Town of Newfield for \$5,000.. Motion to approve by Mr. DePaolo, seconded by Ms. Hunter. Carried.

**2. Member Comments / Concerns:** None

a. Consider Modifications to Agenda – Mr. Weber added discussions regarding Spencer Paving ROW Permit work and also Maplewood raised walkway and landscaping on Mitchell Street. Introductions were made of Joe Talbut, the new Parks and Trails Manager.

**3. Discuss Proposed 2019 CIP:**

Mr. Weber reviewed the CIP in regard to shifted projects, water main priorities based on breaks and prior to paving projects, trails overlays, status of the jointly owned interceptor category. He reported that the Sewer Relining project is out to bid and will be on the 6/11 Town Board agenda. Mr. Goodman would like to move the PWD addition of 500-1,000 square feet up to year 2019 from 2020. There was discussion regarding the distinction between the Forest Home "s" curve sidewalk vs. the walkway and increase dollars for Forest Home RFP to \$45,000 to cover both projects. Mr. Goodman referenced creation of a Forest Home Sidewalk District to collect fees to work on the "s" curve. Discussion was held regarding sizing of future tanks and the 3-day storage criteria, adding generators as an alternative, staffing, easements, pressure issues, and cost.

**4. Discuss Proposed 2019 Fleet Replacement Program:**

The current Fleet Replacement Program was discussed. Mr. Weber reported that he would be asking to increase the fleet by three pieces -- a vehicle for the Maintenance Supervisor, a mini-excavator, and a new 4-door one-ton dump truck. He also referenced the need for additional future equipment storage due to an increase in crewmembers and equipment needed for the increase. Ms. Hunter questioned the useful life criteria to which Mr. Weber explained that it is used as a guideline only and that each vehicle is assessed annually for replacement once it reaches its identified useful life. Mr. DePaolo would like the spreadsheet to contain revenue acquired from auctions, sales, etc., to show a more accurate annual cost. Mr. Solvig will work on calculating an overall percentage of revenue, keeping in mind that marketability and situational details will affect the end result.

**5. Discuss Proposed Public Utilities for the Sleep Inn Development:**

Mr. Weber reported that NYS DOT will not approve private ownership of water and sewer utilities for the development in a public ROW, which crosses State Route 13. The development has agreed to the criteria set forth and easement requirements in order for the town to take over the infrastructure, which is not significant to the town's system. The Committee is in support of recommending public acceptance upon completion of the work. Mr. Thaete requested that a formal communication be sent to NYS DOT outlining the town's willingness to accept ownership of the utilities in the ROW.

## **6. Spencer Paving ROW Permit Work:**

Mr. Weber explained that Spencer Paving may require the use public ROW for the staging of equipment. The town owns a short piece of road that accesses the property. PW is working with Spencer Paving to secure a ROW permit.

## **7. Maplewood Raised Walkway and Landscaping on Mitchell Street:**

Mr. Weber presented information that T.G. Miller has requested, in the Maplewood Raised Crosswalk Plan, that the town take ownership and maintenance of a green space. The area is on Cornell property, on a County road/ROW, and Maplewood has green space on the opposite side of the road. The Committee recommended declining acceptance of ownership and maintenance of the space.

## **8. Project Updates:**

### **Ellis Hollow Water Main and Tank Update:**

The project is on schedule to meet the commitment to Maplewood for water service for July 1<sup>st</sup> deadline for TCOs. The control building will not be complete, but plumbing and piping will be in place. The tank will not be complete until late August of early September. The main will be in place with controls for manual operation to enable sign off of TCOs.

**Perry Lane Reconstruction:** The Contractor is asking for a 30-day extension due to precast storm water structure delivery delays. They will be starting the first week in June.

### **Reconstruction/Replacement of Pavement at Cayuga Meadows:**

A meeting was held with representatives regarding the restoration and reconstruction of Aster Lane. The developer will hire a dedicated paving contractor. PWD staff will be present for proof-rolling of subgrade requirements prior to PWD approval of water, waste water and roadway infrastructures. Paving will then take place.

**Chase Lane/LaGrange Pavement Project:** Crews are working on drainage and culverts to eliminate flooding. The project is on schedule for paving in mid to late June, per the CIP. Mr. Weber explained that the crews will communicate with property owners in regard to ditching requirements.

Mr. Weber reported that the deadline was missed for filing an application for the Bridge NY grant, due to an email from NYS DOT going to the junk mail folder and it not being noticed. He will bring the item to the Management Team Meeting for possible improvements to the email filtering.

The meeting was adjourned at 10:23 a.m., motioned by Mr. DePaolo, seconded by Ms. Hunter. Carried.

Our next meeting will be on **6/19** at 9:00 a.m.

lvp