

## Town of Ithaca Personnel and Organization Committee

Monday, January 27, 2020

3:00 pm -4:30 pm

Tioga Conference Room

### DRAFT AGENDA

1. Consider approval of notes from November's meeting

#### Organization:

2. Update on Rental Registry Program (Marty)
3. Review Emergency Preparedness Plan

#### Personnel:

4. HR Updates – (Position(s); Health Insurance)
  - GIS Analyst
  - PW Apprenticeship
  - Network / Records Specialist retirement -IT needs
  - Trainings
5. Discuss Director of Public Works/ Highway Superintendent Recruitment Plan
6. Discuss employee benefit option to reimburse Over the Counter (OTC) medicines expenses
7. Review sections of Personnel Manual-
  - General Information Section- Hours of work
8. Set 2020 meeting schedule: ?4<sup>th</sup> Monday
9. (if needed) Consider Executive Session to discuss the personnel history of a particular person(s) or Collective Bargaining.

Next Meeting: TBD