

Town of Ithaca Personnel and Organization Committee

Monday, March 25, 2019
3:00 -4:15 pm
Aurora Conference Room

DRAFT AGENDA

1. Consider approval of notes from February's meeting

Organization:

2. Update on basement space use requests
3. Consider recommending Lease with Health Consortium for office space to Town Board
4. Update on Post Office Lease (Bill)

Personnel:

5. HR Updates – (Position(s); Health Insurance, engagement survey)
6. Discuss Engineering overtime- compensatory time from 2018
7. Review sections of Personnel Manual-
 - General Information Section- Hours of work
8. (if needed) Consider Executive Session to discuss the personnel history of a particular person(s) or Collective Bargaining.

Next Meeting: May 20, 2019 at 3:00 pm
(4th Mondays: 6/24, 7/22, 8/26, 9/23, 10/28, 11/25 & 12/23)

Possible agenda items:

April/May – staffing plans

May/June – COLA for 2020 budget

Tickler list:

1. Discuss media communications policy