

SWPPP APPLICANT INFORMATION

Please provide the following information. If the information is not applicable, please indicate N/A. This information will allow the timely communication regarding SWPPP issues and concerns to take place. SWPPP Notices from the Town will be sent to the Owner/Developer as required by law. Additional email distribution lists for notices may be supplied by the applicant, if desired.

Project Information

Street Address/Location _____

Tax Parcel # _____ Brief Project Description _____

Landowner Information

Company Name _____

Owner/Contact Person _____

Address _____

Phone _____ Fax _____ Email _____

Contractor Information

Company Name _____

Contact Person _____

Address _____

Phone _____ Fax _____ Email _____

Qualified Inspector Information

Company Name _____

Contact Person _____

Address _____

Phone _____ Fax _____ Email _____

SWPPP Information

Total Area of Disturbance (specify square feet or acres) _____

Total Fill/Excavation Quantity (cubic yards) _____ Impervious Area (square feet) _____

Type of SWPPP Required by Town of Ithaca Basic SWPPP Full SWPPP

Type of SWPPP Required by NYS DEC N/A Basic SWPPP Full SWPPP

Date Submitted to DEC (if applicable) _____

SWPPP Notice Email Distribution List _____



TOWN OF ITHACA- STORMWATER MANAGEMENT PROGRAM

215 North Tioga Street • Ithaca, NY 14850 • 607-273-1747 • www.town.ithaca.ny.us



Basic SWPPP Checklist

The Town of Ithaca Stormwater Management & Erosion and Sediment Control Law requires property owners and/or contractors to complete a Basic Stormwater Pollution Prevention Plan (SWPPP) for certain construction projects. The purpose of the Basic SWPPP is to ensure that proper erosion control measures will be implemented during your project to prevent pollutants and sediment from entering our streams, wetlands, and Cayuga Lake.

When submitting a Basic SWPPP please make sure to include the following information along with this checklist:

Indicate Page Number Where Each Item is Located in Plan:

1. _____ Attached SWPPP Applicant Information Sheet
2. _____ Written description of the project, including existing site conditions, location, type, and size of project.
3. Site maps and construction drawings showing:
 - a. _____ General location map at scale no smaller than 1"=100'
 - b. _____ Total site area
 - c. _____ All proposed improvements and development elements including structures and roads
 - d. _____ Areas of land disturbance
 - e. _____ Areas of land that will not be disturbed
 - f. _____ Areas of pre-existing and proposed vegetative cover
 - g. _____ Delineation of watershed boundaries in which the project is sited
 - h. _____ Locations of on-site and adjacent off-site surface waters (ponds, streams, etc.)
 - i. _____ Wetlands and drainage patterns that could be affected by the land development activity
 - j. _____ Areas of existing and proposed final slopes
 - k. _____ Locations of off-site material, waste, borrow or equipment storage areas
 - l. _____ Locations and size of erosion and sediment control practices (1"=50' or larger scale)
 - m. _____ Locations of Stormwater Management Practices and stormwater discharge
4. _____ Description of existing soils present at the site, including identification of hydrologic soil group (HSG), existing vegetative surface cover, and existing impervious cover
5. _____ Landscaping vegetation plan describing woody and herbaceous vegetation to be preserved and installed

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1. _____
2. _____
3. _____
a. _____
b. _____
c. _____
d. _____
e. _____
f. _____
g. _____
h. _____
i. _____
j. _____
k. _____
l. _____
m. _____
4. _____
5. _____

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|-----------|---|-----------|
| 6. _____ | Type, quantities, size of, and disposal methods for construction and waste materials stored on-site | 6. _____ |
| 7. _____ | Description of pollution prevention measures that will be used to control litter, construction chemicals, and debris | 7. _____ |
| 8. _____ | Temporary and permanent structural and vegetative measures to prevent erosion and sedimentation | 8. _____ |
| 9. _____ | Dimensions, material specifications, and installation details for erosion and sediment control practices | 9. _____ |
| 10. _____ | Maintenance and operating procedures and inspection schedules of erosion and sediment control practices | 10. _____ |
| 11. _____ | Description of structural practices designed to divert flows away from exposed soils | 11. _____ |
| 12. _____ | Name or location of any surface waters that will receive stormwater runoff from proposed project site | 12. _____ |
| 13. _____ | List of each stormwater control facility, if any, that will be converted from temporary to permanent control measures | 13. _____ |
| 14. _____ | Land development plan describing the intended sequence of construction activities (including clearing and grubbing, excavation and grading, utility and infrastructure installation, etc. Not more than 3 acres shall be disturbed at any one time) | 14. _____ |
| 15. _____ | Implementation schedule for staging and sequencing of temporary erosion and sediment control practices, including timing of initial placement and duration that each practice will remain in place | 15. _____ |
| 16. _____ | For each phase of development, submission of a separate and distinct plan for stormwater erosion and sediment control, including sequencing plan | 16. _____ |
| 17. _____ | Developer and Contractor Certification certifying compliance with the terms and conditions of the submitted SWPPP under penalty of law | 17. _____ |
| 18. _____ | Location map and erosion & sediment control details of any offsite fill or excavation related to the project. Include trucking route details and final grading plan. | 18. _____ |

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Reviewed by Engineering Department: _____
Initials Date