

Town of Ithaca Community Garden at West Hill Application Form

To be returned to: Ithaca Town Clerk, 215 North Tioga Street, Ithaca, NY 14850

Address Verification can be by drivers license, utility bill, cell phone bill, or similar.

Name: _____

Address: _____
Street City/Town

******Please keep the Town informed of any change in address information******

Phone number: (____) _____ Alternate phone number: (____) _____

E-mail address: _____

Please indicate the best way to get in touch with you: _____

Emergency contact name & phone: _____

Returning Gardeners: Plots you have worked _____

Office Use:

Verification of Address _____

Verification of HUD qualification _____

NOTES

West Hill Community Garden Member Agreement
The West Hill Community Garden is intended for
Town of Ithaca and neighboring City of Ithaca Residents

Enforcement and rulings regarding these Rules and Regulations are at the sole discretion of
the Town Clerk of the Town of Ithaca

RULES AND REGULATIONS

1. Plots are \$20 each to help support the Garden and associated maintenance costs. A plot is available for income eligible people (HUD guidelines) at no cost. Each gardener meeting the income guidelines will receive one plot at no cost. At no time will more than 1 free plot be assigned to one family or household living at one address. Additional plots are \$20 each regardless of income eligibility.
2. Based on availability and current number of gardeners: Only 1 plot per person will be assigned with a maximum of 2 plots per family or household living at one address. Verification of address will be required by rental agent, tax bill or other means of proof of residence. Plots are available up until June 1st with these maximum plot guidelines. At no time will multiple plots be given to an individual if there is a waiting list for a plot.
3. After June 1st, any unassigned plots or unplanted/unworked plots will be available on a first-come, first-serve basis. The maximum number of allowed plots will be extended to the following: At no time will one gardener be allowed more than 2 plots and at no time will any one family or household living at one address be allowed more than 3 plots.
4. No perennial plants should be planted in additional plots assigned after June 1st to a gardener in addition to existing plots. These additional plots will become available to new gardeners next year, therefore, perennials will be lost.
5. Each plot shall be clearly marked with the row and number and staked out at the start of the gardening season. A copy of the most current plot map will be posted on the bulletin board. Any changes MUST go through the Town Clerk's Office.
6. Gardeners must only plant in their plot(s). If plantings occur or run-over into neighboring plot(s), or into pathways, the gardener of the neighboring plot or person tasked with clearing the path can remove the plant or part of the plant encroaching on their plot or path.
7. Trellises should be neat and tidy; mismatched aluminum or metal poles or plastic tubing are not allowed. Watering cans and pails are available. No empty buckets, cat litter containers etc. are allowed. Please help keep our garden presentable.

8. Each gardener must fulfill their work commitment of 4 hours per plot per year. Work assignments will be given by April 1st . If the assigned duties are not completed, the gardener will lose their plot(s) for the following year.
9. Gardeners must keep their plot(s) and surrounding path(s) clear of weeds, tools and obstructions. If plot(s) and path(s) are not kept tidy, the gardener will lose their plot(s) for the following year.
10. Gardeners should be mindful of plant placement and not cause shade into adjoining plots with high plants on the edges of their plot. Always remember to be courteous to your neighbors.
11. Each gardener must take care of the tools and supplies available for use in the shed. These items must be returned to the shed when the gardener is finished with them so they will be available for others to use. Please remove any excess dirt or mud and lubricate moving parts so they are ready for the next gardener. If tools are found left in a plot, you may lose your plot.
12. Only Organic Pesticides and Herbicides are allowed at the Garden.
13. Pets are not allowed at the Garden regardless of size.
14. Alcoholic beverages are not allowed at the Garden.
15. No harassment of other gardeners or staff/volunteers will be tolerated. If a harassment complaint is filed and found substantiated, the perpetrator will be barred from the Community Garden effective immediately.
16. I understand that neither the garden group nor owners of the land are responsible for my actions. I THEREFORE AGREE TO HOLD HARMLESS THE GARDEN GROUP AND OWNERS OF THE LAND FOR ANY LIABILITY, DAMAGE, LOSS OR CLAIM THAT OCCURS IN CONNECTION WITH USE OF THE GARDEN BY ME OR ANY OF MY GUESTS.

Signature

Date

Printed Name